

# OSHDP Office of Statewide Health Planning and Development

## Hospital Building Safety Board

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[www.oshpd.ca.gov/Boards/HBSB/index.html](http://www.oshpd.ca.gov/Boards/HBSB/index.html)



## HOSPITAL BUILDING SAFETY BOARD Education and Outreach Committee

Wednesday, August 7, 2019  
10:00 a.m. – 4:00 p.m.

Office of Statewide Health Planning and Development  
2020 West El Camino Avenue, Ste. 930  
Sacramento, CA 95833

and

Office of Statewide Health Planning and Development  
355 South Grand Avenue, Suite 1901  
Los Angeles, CA 90071

### Committee Members Present:

Mike Hooper, Chair  
Pete Kreuser, Vice-Chair  
Deepak Dandekar  
Rami Elhassan  
Joe La Brie  
Bruce Macpherson  
Bruce Rainey

### Consulting Members:

John Donelan  
Bill Zellmer

### OSHDP Staff:

Paul Coleman, FDD Deputy Director  
Chris Tokas  
Diana Scaturro  
Richard Tannahill  
Nanci Timmins  
Elizabeth Wied, OSHPD Legal Council

### HBSB Staff:

Ken Yu, Executive Director  
Joanne Jolls  
Evet Torres

## 1. Welcome and Introductions

- Mr. Mike Hooper, Chair, called the meeting to order. The Committee members and OSHPD staff introduced themselves from the Sacramento and Los Angeles locations.
- A quorum was present.

## 2. Review and approve the July 10, 2019 draft meeting report/minutes.

**Presenter:** Mike Hooper, Chair

1    **Discussion and public input**

2    Mr. Hooper reviewed the minutes of July 10, 2019 meeting. He noted a typo on Page 5,  
3    line 37 regarding the acronym for OSHPD.

4    Ms. Wied requested that on Page 7, line 11, the first sentence be adjusted to read “Mr.  
5    Hurlbut inquired how long it took OSHPD to respond to Public Records Requests for  
6    plans and materials”.

7    Mr. La Brie noted that Hurlbut was spelled wrong.

8    **MOTION:** [Macpherson/Rainey]

9    The Committee voted unanimously to accept the July 10, 2019 draft meeting  
10   report/minutes with the recommended corrections.

11   **Informational and Action Item**

- 12    • Correct the acronym for OSHPD on Page 5, line 37 from OSHPH to OSHPD  
13    • Correct the first sentence on Page 7, line 11 to read “Mr. Hurlbut inquired how long it  
14    took OSHPD to respond to Public Records Requests for plans and materials.”  
15    • Change the spelling error to read Hurlbut instead of Hurlburt.

16    **3. Planning and Development of the 2019 Educational Seminars, Remodel Plus,**  
17    **planned for Wednesday, November 6, 2019, in Sacramento and Thursday,**  
18    **November 14, 2019, in Santa Ana.**

- 19    • Present and review draft presentation slides  
20      ○ Modify outline or fill in details  
21    • Review and discuss scenarios and case studies  
22    • Delegate tasks and select presenters for seminar topics

23    **Presenter:** Mike Hooper, Chair; Diana Scaturro, Richard Tannahill, OSHPD

24    **Discussion and public input**

25    It was articulated more focused content was still needed for the Remodel Plus Seminar  
26    slides. A concern was voiced that if too much time was spent focused on the softer  
27    issues there would not be enough time to address the intended content of the  
28    presentation.

29    It was emphasized that it is important for people to understand that 30 percent of the  
30    changes to remodel projects are the result of not having done the existing-conditions  
31    survey.

1 It was noted that the number of ACDs (Amended Construction Documents) does not  
2 change significantly between different construction delivery models.

3 Ms. Scatturo reported that there was a lot of discussion around what the word “minor”  
4 means in the field and wants to make sure to emphasize what the word means in the  
5 context of the Remodel Plus Seminar. A suggestion was made that the word “law”  
6 should be changed to “Code” in the definition of the word “minor”. It was pointed out  
7 that the wording was pulled directly from the Code.

8 It was suggested that the formatting background for the Fire/Life/Safety slides should be  
9 changed to match the other slides.

10 Mr. Tannahill commented that path of travel was related to the project and needs to be  
11 clarified in the presentation. It was questioned whether more explanation was needed  
12 regarding accessibility and the 20 percent rule in terms of the path of travel. Mr.  
13 Coleman noted that if the path of travel was reviewed and found compliant, the project  
14 did not have to redo path of travel.

15 A recommendation was made to include a slide stating that new projects would have to  
16 have energy calculations and documentation.

17 It was suggested that an emphasis needs to be made on the difference between  
18 OSHPD and CDPH (California Department of Public Health) in terms of MOPs  
19 (Methods of Procedures).

20 Ms. Scatturo requested that the Committee Members send over real-world stories,  
21 photos, and examples of topics that were to be discussed in the seminar. She advised  
22 that examples were needed for NPC (Nonstructural Performance Category) or SPC  
23 (Structural Performance Category) upgrade above ceiling issues, imaging equipment  
24 replacement and change of procedures, and other common types of scenarios.

25 Mr. Coleman proposed that the seminar cover unauthorized work, work that is not  
26 required but good to do, what is required to go from inpatient to outpatient, and  
27 equipment replacement. He added that staff was planning to revisit and revise the  
28 NPC-5 Code for existing buildings at a future date.

29 Mr. Dandekar commented that it was a good presentation and suggested to invite  
30 hospital CEOs and administration staff to the presentation. He advised adding a slide  
31 containing the highlights of the presentation.

32 Mr. Coleman updated the Committee that the webinar room had been completed. The  
33 next steps were to make sure all the technical equipment worked properly and then  
34 begin doing internal webinars among staff.

1 Mr. Yu reminded the Committee that there were only three meetings left before the  
2 Remodel Seminar. Ms. Scatturo suggested adding another meeting. A fourth meeting  
3 was scheduled for September 26, 2019. At the October 2019 regular meeting, there  
4 would be a dry-run of the Remodel Seminar. Mr. Hooper confirmed that the Committee  
5 would discuss presenters at the next meeting. Ms. Timmins announced that Mr. Dunger  
6 was going to present with her at the seminar.

## 7 **Informational Item and Action Item**

- 8 • Replace the word consequence with access and include a picture of an OR  
9 (Operating Room). (slide 13)
- 10 • Move the dollar sign picture from slide 13 to slide 14.
- 11 • Remove the word “incoherent” from key stakeholders. (slide 20)
- 12 • Send examples and photos to the staff of projects for additions, renovations,  
13 alterations, or repairs – All Committee Members
- 14 • Flip slides 49 and 50.
- 15 • Inform staff if better examples are available in terms of flow charts – all Committee  
16 Members (slides 57- 63)
- 17 • Change the background for the Fire/Life/Safety slides for flow purposes.
- 18 • Include language that projects should seek out information about the code from their  
19 local utility provider. (slide 92)
- 20 • Include a slide about the Green Building Code.
- 21 • Include a slide disclosing that new projects would need to provide energy  
22 calculations and documentation pertaining to Energy Code requirements.
- 23 • Send examples and photos to staff for infection control – all Committee Members
- 24 • Send examples and photos to staff for compliant vs. non-compliant existing  
25 conditions - all Committee Members
- 26 • Remove the language “full code compliance must be maintained” (slide 152)
- 27 • Refer to MOPs in terms of what OSHPD does not look at (slide 153)
- 28 • Send examples and photos to staff of case studies for transferring utilities – all  
29 Committee Members. (slide 153)
- 30 • Send examples and photos to staff regarding discovered conditions – all Committee  
31 Members. (slide 159)
- 32 • Include the Remodel ACD pie chart to slide 164, changes in work.
- 33 • Send stories, including pictures, to Evett Torres within the next two weeks – all  
34 Committee Members
- 35 • Include slides discussing unauthorized work and best-practices work.
- 36 • Invite hospital CEOs and administration staff to the presentation.
- 37 • Include a slide containing the highlights of the presentation.
- 38 • Add an additional Education and Outreach Committee meeting for September 26<sup>th</sup>,  
39 2019.

- 1 • Discuss presenters at the next Education and Outreach Committee meeting for the  
2 Remodel Plus Seminar.

3 **4. Comments from the Public/Board Members on Issues Not on This Agenda**

4 Mr. Hooper announced that the request to have a seminar on out-of-state or out-of-the-  
5 country special inspections was noted and would be addressed after the Remodel Plus  
6 Seminar. Ms. Scaturro articulated that any other webinars or seminars would have to  
7 wait until 2020.

8 **5. Adjournment**

9 Mr. Mike Hooper, Chair, adjourned the meeting at approximately 11:50 p.m.